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DIARY NOTES

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DD/S

2 July 1963

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1. I asked [REDACTED] to review our inter-agency Security Board roster. I learned just recently that [REDACTED] was sitting on a board for another Government agency. We have not used this system in several years, and I wonder if it is proper for us to participate in it. Harry reported back later that we had nominated a number of people in the beginning to serve on these boards but all had left the Agency except [REDACTED]. I asked him to pursue the matter but speculated that the best thing to do would be merely to let it alone. We might be asked to supply new names if we raise the question of our participation.

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2. [REDACTED] brought [REDACTED] in for a moment. [REDACTED] is a very attractive lady, and I am sure that she will be an asset to our [REDACTED]

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5. I had a rather long session with Emmett Echols, [REDACTED]

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a. With regard to additional psychiatric benefits mentioned in their 24 June 63 memorandum on "Current Interest Items," this matter is to be taken up with the GEHA Board and the DD/S will be kept advised of its progress.

b. Emmett reported that the survey that they are making on the employment of Negroes by the Agency was almost complete and would reach me within a few days.

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c. Emmett has supplied a memorandum with background on the Civil Service Commission Seminar Program. He, Matt Baird, and I all feel that we should participate in this program, and I will send them to the Interagency Advisory Group Meeting on Thursday, 11 July, to take this position on behalf of the Agency.

d. We discussed at some length the awards for outstanding blood donors. They are developing a paper on this and will present it to me prior to going forward with the awards program. (I don't think that they had thought the whole business through enough and contemplated doing this on an ad hoc basis only. I believe they agreed with me, at the completion of our discussion, that the same standards should apply to the future as well as to the present; and their paper will take this into consideration.)

e. I reviewed with Emmett the Agency personnel who are going to participate in the "100 Universities Program" this fall. This would appear to be a good list of representatives who, with proper training, should do a good job for us.

f. We also reviewed a number of items contained in their "Highlights" for May 1963. Incidentally, I requested that in the future these reports reach me as early as possible and in any case not later than the 15th of the following month.

g. Inasmuch as we have had more requests for summer employees than we had applicants and because a number of applicants who had been accepted cancelled out at the last minute, I have asked Emmett to do a thorough analysis of this situation and to make recommendations for next summer's program in the light of our experience during the past several years.

h. The "professional brochure" is being reviewed but is not ready to present for final approval. It will be sent to the DD/S before it goes to the printers for final reproduction.

i. We talked at some length about the [REDACTED] campaign as well as the "100 Universities Program". I challenged the Office of Personnel to come up with the answer to our professional recruitment program and asked them if they felt that these two activities were going to solve the problem. I don't think they felt that it would. They agreed that we must do something more in order to close the gap during Fiscal Year 1964. I challenged them to think of new ways and new means to

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to fill the professional gap and to get together with me again in about two weeks to tell me what they propose to do. I pointed out that, while I felt they had done a very good job during this past fiscal year in recruiting, [REDACTED] generally speaking, filling all the requirements except the professionals, despite the fact that we have recruited a good number of professionals we nevertheless have done little more than take care of attrition. I said that I wanted to make sure that we have plans which we believe will close this gap during Fiscal Year 1964.

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j. I complimented the Director of Personnel on the special report for May which had some very significant statements in it. For example, they said that despite our awareness of the "hump" and the even more significant "valley" that follows it we nevertheless seem to be doing very little about it. Later on they said that one thing was clear--we cannot delay the solution much longer. I pointed out that, despite the fact that this was a very good study, it merely pointed out the problems and did not come up with any recommended solutions. I urged them to pursue this study vigorously and to come up with recommended solutions in a minimum time. I also requested that in their report of "Highlights" for June they include a summary of our recruitment and placement effort during Fiscal Year 1963.

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7. At the Executive Committee Meeting:

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